Hilderstone Parish Council Meeting

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## On Wednesday 22nd June 2022 at 7.30pm

This meeting was held at Hilderstone Village Hall, Sandon Rd, Hilderstone, Stone ST15 8SF

**Attendance**:

Cllr J Davies (Chairman) Cllr A Stringer (Vice Chairman) Cllr P Davies Cllr R Clark Cllr J Crump Cllr M Shelley Cllr H Woodward

Cllr A Harp SBC Nikola Evans – Clerk

Minutes

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| 1 | Chairman’s Welcome |
| 2 | Apologies - None |
| 3 | Minutes of the last meetings – 25th May 2022 APCM – Circulated and approved by all that attended |
| 4 | Declaration of Interests on agenda items - None |
| 5 | Local PCSO update - None |
| 6 | Public Participation - None |
| 7 | Borough Councillor’s Report – No information to report |
| 8 | County Councillor’s Report - None |
| 9 | Planning1. 22/35650/HOU – Single storey side and rear extension – Southlands, Sandon Rd, Hilderstone – No objections made

Clerk to contact the department about planning application 79/09553 and Newfields Farm. |
| 10 | Clerks Report

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| Item | Date | Action |
| Severn Trent and Cotwalton Junction to B5066 ref: 4181743 & 4237100 - Missing bollards. 25.05.22 – still chasing | 18.12.20 | Monitor |
| Hedge cutting – Farm Lea, letters have been sent to all the residents 25.05.22 – still chasing | 02.02.21 | Monitor |
| Hedge cutting – 2 Farm Lea, pictures have been taken and sent to Stafford Rural Homes to investigate. – Chased with Stafford rural homes on 29.09.21 - no update yet. – clerk to chase – 29.10.21 – chased again – Clerk to forward information to Cllr J Davies to see if he may be able to push them as well. – Information has been passed to Cllr J Davies. – Cllr Davies has emailed. – 23.03.22 no further information has been received. Cllr J Davis will chase. – 27.04.22 – Cllr J Davies still chasing. 25.05.22 – still chasing – 22.06.22 – this issue has now been passed to Stafford Rural Homes Legal department to advise. | 02.02.21 | Monitor |
| White lines – Cotwalton Junction to B5066 – 4251576 – No further updates - Updated 7.02.22 from Highways - We have not yet been able to coordinate resources to resolve the enquiry you raised, due to high demand for reactive maintenance work across our road network.We write to assure you that we have not forgotten about the issue and will endeavour to schedule the necessary works as soon as is practicably possible. In the meantime, we will continue to monitor the issue by way of our routine safety inspections which take place monthly, quarterly, or annually depending on the road classification. If we identify that the problem has worsened, we may reprioritise the repair works accordingly, alternatively if you believe the defect now poses an imminent risk to safety, we would kindly ask that you report the issue again via: [www.staffordshire.gov.uk/report](http://www.staffordshire.gov.uk/report) it.23.02.22 – Clerk to report again, reporting a serious RTA which took place during December 2021 caused by drivers not keeping to the right side of the road. Clerk to extend from Spotgate to Junction B5066. Reported23.03.22 – No further information has been received 25.05.22 – still chasing | 21.07.21 | Monitor |
| Hedges – Hill Farm house and The Old Byer. Letter sent to both properties requesting the hedge cut back to the original boundary.23.03.22 – Report to highways, they are now obstructing the road. – 27.04.22 Clerk to send a letter advising the owners legal responsibility. 15.05.22 – The hedge has now been cut back to the original boundary – 25.05.22, location has now been established and the clerk will send a letter to the residents. | 22.09.21 | Clerk |
| Severn Trent GateStill has not been replaced – Cllr Woodward will see if she can obtain a contact from her source – clerk to write a letter – Severn Trent have been advised. – No further information has been received. 25.05.22 job number for Seven Trent to repair the gateway, 2005645554 |  | Monitor |
| Lower Farm, Sandon Road/Creswell Road. – Listed building is deteriorating. | 26.01.22 | Monitor |
| Erosion of bank opposite church buildoutClerk has reported to highways, believed due to wide vehicles using the road churning up the curb side. Children are having to walk in it, and it could potentially block the drains. 23.03.22 – No further information has been received. | 23.02.22 | Monitor |
| Road sign by Roebuck, this has been reported ref number - 4281637 | 13.05.22 | Monitor |
| 30mph road sign on Creswell Road by new SID’s – this has been reported, ref number - 4281636 | 13.05.22 | Monitor |
| Discarded road maintenance signs need to be collected – clerk to email highways. | 25.05.22 | Monitor |

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| 11 | Traffic and Highways1. Clerk to provide councillors with a copy of the grass cutting schedule for Stafford Borough.
2. Play area – hazardous items have been reported. The wetpour has shrunk and now creating trip hazards. Clerk to report the issues to whoever is responsible for maintenance at the park.
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| 12 | Footpaths, Village Maintenance1. Footpath through field at end of Dingle Lane – Cllr P Davies visited the site (FP11) there are crops in the field, therefore unable to be cleared.
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| 13 | Village Events 1. Roaring Twenties – Village Hall Saturday 2nd July
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| 14 | Finance – RFO1. Monthly payment approval – circulated and approved

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| **Payments to be approved**  |  |  |  |
|  | **Sub Total** | **VAT** | **Total** |
| Sue James-Heath | £41.99 |   | £41.99 |
| Clerk | £215.95 |   | £215.95 |
| HMRC PAYE | £53.80 |   | £53.80 |
| Insurance | £246.02 |   | £246.02 |
| Internal Auditor - Debra Powell | £44.00 |   | £44.00 |
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| **Total** |  |  | **£601.76** |

1. Budget summary – circulated and approved
2. Bank reconciliation – circulated and approved
3. Approve Internal Audit 2021/22 – circulated and approved
4. Approve annual governance statement 2021/22 - circulated and approved
5. Approve accounting statement 2021/22 – circulated and approved
6. Approve certificate of exemption 2021/22 – circulated and approved
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| 15 | Councillor Information and items for the next Agenda1. Cllr J Davies to organise and event to unveil jubilee plaques and trees.
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| 16 | To agree date of next meeting – 20th July 2022 |
| 17 | Meeting Closed – meeting closed at 20.15pm |