**Item 9 - Clerks Report**

1. Matters arising from past minutes.

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| Item | Action |
| Severn Trent and Cotwalton Junction to B5066 ref: 4181743 & 4237100 Missing bollards. | Monitor |
| SIDS – Equipment has been delivered, Amey has been contacted and provided us with a quote for £475 plus VAT to provide and install the post. They aim to get it installed within the next few weeks subject to booking the road space. | Clerk to Monitor |
| Ground’s maintenance contracts – areas to be maintained by the contractor have been requested from Cllr R Clark. Quotes can then be requested. One possible contract will be TGM (Trent Grounds Maintenance) Stafford | Clerk  |
| Queens 70th anniversary – Approved to purchase to cherry trees and a plaque the same as the 60th anniversary. | Clerk in 2022 |
| Hedge cutting – Farm Lea, letters have been sent to all the residents | Monitor |
| Hedge cutting - The Bread Store, letter has been sent to the property owner  | Monitor |
| Hedge cutting – 2 Farm Lea, pictures have been taken and sent to Stafford Rural Homes to investigate. | Monitor |
| Hedge cutting – Priory Cottage, letter has been sent to the property owner | Monitor |
| Wooden Constriction – The Bread Store. The resident of Briar Cottage has been put in contact with the planning enforcement team | No further action required |
|  |  |

**Item 14 Finance**

1. To approve monthly payments



Approval also to pay any invoices that should be presented during August to avoid late payment fees. Clerk will advise Chairman and Vice Chairman if there are any.

1. To approve monthly bank reconciliation – page 2
2. To receive report on performance against budget – page 3

**Bank reconciliation 21.07.21**

Balance as at 24.06.21 £19,596.87

Less payments for July and August £520.00

Total as per cash book £19,076.87





