**Clerks Report – 25.01.21**

**Item 10 To receive update on cleaning the war memorial.**

Contact was made with Fulford PC and they suggested using POWA PAK Cleaners Ltd (Trading as Midland Masonry) - We already had a quote from them at £610 + VAT the other quote which we had been able to obtain was for over £3000.

**Item 13 Finance**

To receive monthly payments and bank reconciliation and performance to budget report.

|  |  |
| --- | --- |
| Payments to be made from 24.02.21 |  |
|  |  |
| Saleries - Amanda Kingston | £6.20 |
| Saleries - Nikola Evans | 241.64 |
| Saleries - Nikola Evans extra hours | 47.04 |
| Office Expences | 61.92 |
| **Total** | **£356.80** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Budget Summary to date | |  |  | Budget monitoring for 2020/21 |  |  |  |  |
| Income |  |  |  | Income | Budget | Actual | Difference |  |
|  | Refunds | £91.60 |  | Refunds | £0.00 | 91.60 | -91.60 |  |
|  | Bank interest | £0.00 |  | Bank interest |  | 0.00 | 0.00 |  |
|  | Vat reclaims | £604.00 |  | Vat reclaims |  | 604.00 | -604.00 |  |
|  | Precept | £11,533.00 |  | Precept | £11,533.00 | 11,533.00 | 0.00 |  |
|  | **Total** | **£12,228.60** |  | **Total** |  |  | **-604.00** |  |
| Expenses |  |  |  | Expenditure | Budget | Actual | Difference |  |
|  | Salaries inc. PAYE | £3,107.58 |  | Salaries inc. PAYE | £3,918.00 | 3,107.58 | 810.42 |  |
|  | Clerk/office Expenses | £1,121.66 |  | Clerk/office Expenses | £688.00 | 1,121.66 | -433.66 |  |
|  | Chairman's Allowance | £361.00 |  | Chairman's Allowance | £361.00 | 361.00 | 0.00 |  |
|  | Councillor Expenses | £0.00 |  | Councillor Expenses | £50.00 | 0.00 | 50.00 |  |
|  | Subscriptions | £242.31 |  | Subscriptions | £240.00 | 242.31 | -2.31 |  |
|  | Training | £25.00 |  | Training | £120.00 | 25.00 | 95.00 |  |
|  | Audit | £50.00 |  | Audit | £100.00 | 50.00 | 50.00 |  |
|  | Insurance | £220.84 |  | Insurance | £300.00 | 220.84 | 79.16 |  |
|  | Registration - Information Commissioner | £35.00 |  | Registration - Information Commissioner | £50.00 | 35.00 | 15.00 |  |
|  | Village Hall Office Space | £579.00 |  | Village Hall Office Space | £579.00 | 579.00 | 0.00 |  |
|  | Election Reserves | £0.00 |  | Election Reserves | £3,500.00 | 0.00 | 3,500.00 |  |
|  | Grounds/Village Maintenance | £975.15 |  | Grounds/Village Maintenance | £3,358.00 | 975.15 | 2,382.85 |  |
|  | Tree Surgery Work | £0.00 |  | Tree Surgery Work | £300.00 | 0.00 | 300.00 |  |
|  | Church Burial Ground | £469.00 |  | Church Burial Ground | £469.00 | 469.00 | 0.00 |  |
|  | Community grants | £30.00 |  | Community grants | £250.00 | 30.00 | 220.00 |  |
|  | Highways | £2,791.46 |  | Highways | £7,196.00 | 2,791.46 | 4,404.54 | Inc. SSRP grant |
|  | Rights of Way Repairs | £0.00 |  | Rights of Way Repairs | £170.00 | 0.00 | 170.00 |  |
|  | Section 137 | £21.98 |  | Section 137 | £100.00 | 21.98 | 78.02 |  |
|  | Precept | £0.00 |  | Precept | £0.00 | 0.00 | 0.00 |  |
|  | Concurrent | £0.00 |  | Concurrent | £0.00 | 0.00 | 0.00 |  |
|  | Bank interest | £0.00 |  | Bank interest | £0.00 | 0.00 | 0.00 |  |
|  | Best Kept Village | £0.00 |  | Best Kept Village | £150.00 | 0.00 | 150.00 |  |
|  | Reserves | £0.00 |  | Reserves | £4,428.00 | 0.00 | 4,428.00 | Inc. Christmas party funds |
|  | Refunds | £0.00 |  | Refunds |  | 0.00 | 0.00 |  |
|  | **Total** | **£10,029.98** |  | **Total** |  |  | **15,486.60** |  |
|  |  | |  |  |  |  |  |  |
|  | Excess of income over expenditure | **£2,198.62** |  |  |  |  |  |  |
|  | balance BF 2019/20 | £15,250.76 |  |  |  |  |  |  |
|  | plus, income | £27,479.36 |  |  |  |  |  |  |
|  | less expenditure | £17,449.38 |  |  |  |  |  |  |
|  | Total | **£17,449.38** |  |  |  |  |  |  |

**Bank reconciliation 15.02.21**

Statement balance as at 05.02.21 £17,806.18

Less unpresented payments £356.80

Total as per cash book £17,449.38

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 28/01/2021 |  | 1 | Administration | 20 | Salaries inc PAYE | 51 | Clerk |  | £6.20 |  | £6.20 | £17,195.98 | N |
| 29/01/2021 |  | 6 | Income | 39 | VAT Reclaim | 69 | HMRC VAT reclaim/refund | £604.00 |  |  | £0.00 | £17,799.98 | Y |
| 26/01/2021 |  | 1 | Administration | 20 | Salaries inc PAYE | 51 | Clerk |  | £241.64 |  | £241.64 | £17,558.34 | N |
| 26/01/2021 |  | 1 | Administration | 20 | Salaries inc PAYE | 51 | Clerk |  | £47.04 |  | £47.04 | £17,511.30 | N |
| 26/01/2021 |  | 1 | Administration | 21 | Clerk/office Expenses | 51 | Clerk |  | £61.92 |  | £61.92 | £17,449.38 | N |

